

PDP Cost Planning Worksheet – 2019 PDP

Please complete all fields below (insert the value or 0 in each box). Submit this form as part of your formal Application for the Professional Development Program.

	1. Total cost	2. Cost to be covered by sources other than ISEE	3. Support requested from ISEE	Columns 2 + 3 must = 1
PDP INSTRUCTIONAL FEE \$2900				
A. <ul style="list-style-type: none"> • Full fee waiver (\$0 column 2; \$2900; column 3) • Reduced fee (\$1500 column 2; \$1400; column 3) • Partial fee (\$500 column 2; \$2400; column 3) 	\$2900			
INQUIRY INSTITUTE				Columns 2 + 3 must = 1
B. Airfare to Monterey, CA				
C. Ground transportation and Parking (to/from airport; or direct to Institute)				
D. Lodging during Institute required of all participants \$544 shared rooming/double occupancy 4 nights (3/31-4/3); includes breakfasts				
E. Lodging on 3/30 as needed \$272 single occupancy. \$136 double occupancy Our program begins at 9:00 a.m. on 3/31, so out-of-town participants should expect to stay in Monterey the night of 3/30. We will do our best to pair you with someone also requesting early-arrival, but you could opt to request single-occupancy.				
F. Meals and incidentals: note meals other than breakfasts during Institute are self-pay.				
G. Sub-total for Inquiry Institute				
DESIGN INSTITUTE				Columns 2 + 3 must = 1
H. Airfare to one of the 2 Institute sites				
I. Ground transportation (to/from airport; or direct to Institute, parking)				
J. Lodging				
K. Meals and incidentals (lunches provided)				
L. Sub-total Design Institute				
				Columns 2 + 3 must = 1
M. TOTAL COST ESTIMATE (A+G+L)		M2.	M3.	

Source of funding to cover M2 above (e.g. advisor, your own grant, personal funds, etc.):

ISEE has a number of sources to provide this assistance to as many participants as possible. However, all participants are strongly encouraged to secure some of their own funding to help cover costs. If you are located at UCSC or a Regional ISEE Chapter that has specific funding for your participation (institutional funds or a grant), you may apply for a fee reduction or waiver, and/or financial assistance for your travel costs.

At a minimum, make sure that you plan for and can manage the expenses not covered by ISEE, which are Items C, F, I and K. If you have a small amount that you can allot for your participation, please try first to cover Items A and J.

Please complete this form when you have submitted your application and email it to: ISEE@ucsc.edu